

## VOLUNTEER OPPORTUNITIES

Opportunities are available for adults, students, businesses and organizations. Volunteers are provided with training that is appropriate for each position.

### Working with Clients

These volunteers present accepting, non-judgmental and respectful attitudes to the clients.

**Pregnancy Test Peer Counselors** interview clients, conduct pregnancy tests and are particularly prepared to counsel against abortion. If follow-up is needed and allowed, the volunteer continues contact with the client.

**Learn Earn Plan (LEP) Mommy Store Volunteers** help sort and label items; help clients shop or care for the children of clients while they are shopping.

**LEP Teachers** give weekly instruction in classes for the incentive program. Subjects include childbirth, self esteem, budgeting, etc. to help clients prepare to be good parents.

**LEP Child Care** are needed for times that the classes are offered and for times when the store is open.

**LEP Mentor** will meet with clients as needed on a regular basis. In this relationship they will offer wisdom, support and encouragement.

**Diaper Diva** is someone who organizes a group of friends, co-workers or church members in the collection of diapers (size 2, 3, 4, and 5), diaper wipes, and items that help a mother care for her infant. These drives can be one time events or ongoing.

**Front Desk Receptionist** will greet clients, perform clerical duties, answer incoming phone calls and give information for general office questions (all client related inquiries are forwarded to trained Pregnancy Test Peer Counselors).

### No Client Contact

These volunteers are flexible according to the interests and limitations of the individual.

**Clerical Help Volunteers** help with the daily running of the centers by making copies and assisting in administrative type projects.

**PRC Church Liaisons** keep each church in contact with PRC, arrange for announcements, recruit support and advocate for PRC in the church.

**Housekeeper(s)** will vacuum, dust, clean bathrooms and empty trash at both locations.

**Handyman** will be on call for minor maintenance jobs in both locations.

**Fundraising Committee** works on fundraisers to benefit PRC.

**Public Relations Representatives** make personal contact with doctors, pastors, school counselors and school nurses to promote PRC services. They also place business cards and brochures in public locations and man booths representing PRC at health fairs, conventions and other events.

**Board Members** are a diverse group from the community with valuable experience and wisdom. They are the central entity that is legally and morally responsible for the organization.

### Student Volunteers

Student volunteers bring energy and enthusiasm to PRC. They are the future adult volunteers of the community, and it is important they have a vested interest in helping those around them in need. The student(s) or student groups can participate in the following ways:

#### **Fundraisers**

The student(s) or student groups can organize fundraisers for the center. They will complete the planning, promoting and gathering of either Mommy Store items or funds to secure a specific item for PRC.

#### **PRC In-Office Assistance**

Students can assist in general maintenance and housekeeping of the office, coin rolling, filing and organizing.

#### **Mommy Store Assistance**

Sorting, organizing and labeling donated items for the store in the Rosenberg location.

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## VOLUNTEER REQUIREMENTS

### All Volunteers must:

- **complete the training** appropriate for your position and follow the guidelines and instructions given to you. Peer counselors must attend the quarterly PTPC meetings.
- **abide by all policies** of PRC, particularly in regards to the confidentiality of client information and the respectful treatment of all persons.
- **be serious in your commitment** and dependable.
- **dress in office attire** while at the center and dress professionally when representing PRC in the community.
- No Jeans please.

### Pregnancy Test Peer Counselors Should:

- **be 21** years of age or older
- **be a Christian** with an active faith life
- **care about women** and want to help them
- **be committed to the principle** of presenting a non-judgmental attitude of acceptance to our clients
- **be serious about your commitment** and volunteer for one year understanding that circumstances can change
- **participate in the initial training and the ongoing education** received through quarterly PTPC meetings and regular use of our print, audio, and video library
- **volunteer** on a weekly basis (a minimum suggested shift of two per month)